

Guideline for Relief Camp Management

Relief Camp Management: Camp management is dynamic in nature and strives for promoting a holistic approach for physical, psychological, cultural, social and emotional well-being of camp inhabitants by establishing and maintaining an inclusive overview of many aspects and stakeholders involved in the life of a camp.

Therefore the following guidelines have been formulated to assist district and sub-divisional civil administration and also to non-state sector and civil society for effective and smooth management of relief camps. These guidelines are illustrative and decisions may be taken by the Camp Authorities as per demand of the situation, within the larger framework of guiding principles incorporated in the manual.

Setting up of a Relief Camp:

- (a) On receipt of report from Revenue officials, the DC/SDO(C) will order to setup a relief camp at pre-decided location as per District/ Sub-divisional disaster management plan. As far as possible, relief camps should not be set up in educational institutions.
- (b) In case new location is to be selected for the camp due to unavoidable circumstances, following points should be considered for arriving at a decision.
 - Camp should preferably be set up in an existing built up accommodation like a community hall.
 - It should be located at a safe place which are not vulnerable to landslides, flood etc.
 - It should be accessible by motor vehicles, if possible.
 - Adequate space for roads, parkings, drainage, should also be there.
 - The area should not be prone to endemic disease like malaria.
- (c) Wide publicity should be given about the location of the camp and affected people should be evacuated and brought to the camp directly.
- (d) Emergency relief materials which include drinking water, food, bedding (mattress, sheets & blankets), baby food, mosquito repellents etc should be arranged as early as possible.
- (e) Control room/ help desk should be setup in the relief camp immediately.
- (f) Proper planning and preparedness to make the arrangement smoother.

Shelter

- (a) The shelter should be such that people have sufficient space for protection from adverse effects of the climate.
- (b) Ensure sufficient warmth, fresh air, security and privacy for their health and well being.

